

Moving Europe towards a sustainable and safe railway system without frontiers.

## Terms and conditions

The European Rail Safety Days conference is periodically organised by the European Union Agency for Railways as a response to the continuous and constant request of the railway stakeholders in the EU to the Agency to assist them in improving railway safety.

By registering to the European Rail Safety Days conference, you automatically enter into an agreement with the European Union Agency for Railways which reflects your request to participate in the European Rail Safety Days conference and receive technical content.

The registration fee does not cover the full cost of the conference but merely part of it. In particular, the cost of services and products at the margin of, or for the purpose of the organisation of, the conference for example, catering and-or audio-visual services for those attending remotely.

### **Article 1 - Registration**

Users should follow all the steps set forth on the registration page available at [European Rail Safety Days 2023 | European Union Agency for Railways \(europa.eu\)](https://era.europa.eu/european-rail-safety-days-2023). In case of need, please contact the Conference team: [safetydays@era.europa.eu](mailto:safetydays@era.europa.eu)

<i>Registration Packages</i>	<i>Early Bird Fee</i>	<i>Standard fee (starting on the 1 September 2023)</i>
<i>Onsite participation</i>	<i>EUR 300</i>	<i>EUR 350</i>
<i>Web streaming</i>	<i>EUR 50</i>	<i>EUR 50</i>

Subject to availability and upon request to [safetydays@era.europa.eu](mailto:safetydays@era.europa.eu), participants will have the possibility to bring one partner to the Gala dinner against the payment of a fee of EUR 100. Requests to register participants partners will be available until 23:59 PM (Paris Time) on 31 August 2023.

The registration to follow the conference web streaming does not give access to either the workshops or to the networking activities (Gala dinner, networking cocktail, technical visit, lunch and coffee breaks).

## Article 2 - Payment of registration fees

Participants can pay the conference fee through:

- Credit card: The online registration platform is a secured site. Upon completion of the online registration process, you will receive a receipt by email.
- Bank transfer: on completion of the online registration process, you will receive an email with an invoice with the registration fees. This invoice will include payment instructions, including bank account details. Your registration will only be confirmed upon receipt of your payment. Please note that payment by bank transfer will only be accepted until 6 September 2023. After this date, only credit card payments will be accepted. Failure to settle the Conference participation fee within the time limit specified of 15 days entitles the Agency to cancel the registration of participation.

## Article 3 - Changes to the registration

If a participant is unable to attend the conference for any reason, he or she may be replaced by someone else. Modifications will be accepted until 23:59 PM (Paris Time) on 31 August 2023 and will have to be requested to the Conference team at [safetydays@era.europa.eu](mailto:safetydays@era.europa.eu). Modifications requested by telephone will not be accepted.

No refund will be possible in case of no show. In case of need, please contact the Conference team: [safetydays@era.europa.eu](mailto:safetydays@era.europa.eu).

## Article 4 - Cancellation of registration

For all cancellations, the conference team must be notified in writing by sending an e-mail to [safetydays@era.europa.eu](mailto:safetydays@era.europa.eu). **Please note that all refunds will be processed within 60 days of the end of the conference.** The following cancellation conditions apply:

- In case the cancellation is requested before **31 August 2023; 23:59 CEST**:
  - For onsite participation: the registration fee will be reimbursed after deducting 20% of administration costs
  - For virtual participation: no reimbursement will be possible
- For cancellations notified **from 1 September 2023**, the registration fee will not be reimbursed. Unfortunately, it will not be possible to reimburse the fee due to the costs incurred for your expected physical attendance

## **Article 5 - Prices and services**

The registration fee includes the participation to the conference, lunch and coffee provided during the breaks as well as the networking dinner. The participant must cover his/her own travel and accommodation expenses. No compensation will be made for any services not accepted or exploited in their entirety. The EU Agency for Railways can provide a proof of payment. Please consider that the Agency has a status of a non-taxable person and is exempted from VAT under the Protocol on the Privileges and Immunities. Consequently, it has no VAT number and is not entitled to charge VAT on the services it provides.

## **Article 6 - Changes to the programme, place or timing of the conference**

The Agency reserves the right to cancel or reschedule the conference up to four weeks before the planned start. In this case and other cases of force majeure<sup>1</sup>, registration fees received will be fully reimbursed. The Agency cannot be held liable for other adverse consequences resulting from the cancellation.

The mention of a speaker's name on the agenda does not commit the Agency. In case an advertised speaker does not participate in the conference, the Agency will do its best efforts to find a replacement of the same reputation and expertise.

## **Article 7 - ERA statement on Covid-19**

ERA remains committed to the preparation and delivery of events. Your health and safety are of utmost importance and participants are required to comply with any measures required by the authorities for events like this conference. More detailed recommendations will be distributed to participants as appropriate in due time.

ERA could be forced to cancel the event if so required by local or national authorities in which case participants would be reimbursed the conference fees but may not claim to be indemnified (for example if they have to cancel a flight or a hotel reservation).

## **Article 8 - Travel visa**

The Conference team is available to provide an invitation letter, following binding registration after receipt of the payment. You can submit your request to the Conference team: [safetysdays@era.europa.eu](mailto:safetysdays@era.europa.eu)

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<sup>1</sup> Force majeure shall mean any unforeseeable and exceptional situation or event beyond the control of ERA which was not due to an error or negligence of ERA, and which could not have been avoided by the exercise of due diligence.

## **Article 9 - Final**

These general terms and conditions shall be governed by the EU law supplemented as necessary by the laws of France. Only the Courts of Lille (France) are competent to settle any kind of dispute hereunder.